Sample Fund Raising Letter

Date:
Dear
(Introduction and personal greeting paragraph)
I would like to tell you about a 8 day missions/tour experience I will be taking this spring. I will be going to Kentucky, Tennessee, Arkansas, Oklahoma, and Missouri with the Metropolitan Detroit Youth Chorus. While on our mission/tour, we will be working with churches singing concerts, and singing at a Christian schools chapel service.
One of our objectives is to leave impressions that will help that community 'see' the church family as a God-loving, people-caring church. Our prayer is that people will be encouraged and strengthened in song as we uplift their Spirits and praise our God. Through our song and mission we want people, whether in MDYC or not, to connect with each other and to Jesus. All the activities we have planned has that goal in mind.
(This paragraph should give your personal reasons and goals for the tour)
In order to go, I need to raise \$1000.00, which includes transportation, supply costs, meals, and lodging. My deadline is March 17, 2024 to have all my funds. Your partnership would help allow me to go on this mission/tour. I would appreciate any amount that you could invest in this work. Please be my partner in this special mission effort.
Checks can be mailed and made payable to MDYC: 668 Sheffield Auburn Hills, MI 48326. Please complete and return the bottom portion of this letter along with your check, so that the funds will be appropriately recorded.
(Your Closing Comments)
2023-2024 Donation Slip for MDYC Mission/Tour
Chorus Member Name:
Donor Name:
Amount: